

ULwebCerts Tutorials

Reissuing your UL Certificate



Reissuing a Certificate



- Find the Certificate you wish to reissue by entering the **serial number** into the **'Certificate Search'** panel
- Select the **file number**
- Select, **'Reissue'**

The 'Certificate Search' window contains a search input field with the placeholder text 'Enter Serial Number here' and a search button. Below the search field is a 'Search Results' section with a close button. The results section is currently empty, showing only the header 'File Number, Listing Type'.



The 'FCS - Central Station Fire' window displays a table with the following data:

Property	Serial Num...	Status	Issue Date	
UNPLANNED FOREIGN		Expired	2012-10-16	Reissue View Detail

Page 1 of 1 | Showing 1 - 1 of 1

Reissuing a Certificate - Dates of Issuance



- Change the **Dates of Issuance***
- Select **“Next Step Basic Alarm Information”**
- **Review the information** as you move through each step

Participant Companies

REPLACEMENT Certificate for Commercial Type Burglar Alarm
(File Number: BP20928 - CCN: CPVXC)

* Required fields are marked with an Asterisk

Step 1 of 3

Protected Property*
TEST GUARD COMMERCIAL

Address*
TEST

City*
TORONTO

Province*
ON

Postal Code* XXX-XXX
M1R 3B4

Customer Reference

Monitoring Company*
1 - ON, Toronto

UL CANADA
7 UNDERWRITERS ROAD
TORONTO
ON M1R 3B4 CANADA

Service Company

Service Type*
Full Service

File number*
BP20928

Service Center*
1 - ON, Toronto

UL CANADA
7 UNDERWRITERS ROAD
TORONTO
ON M1R 3B4 CANADA

Period Of Issuance
From* 2011-02-22

Until* 2016-02-04

Terms of Service

Next Step Basic Alarm Information >>

*The **From Date** can be up to 60 days in the past, and up to 60 days into the future
The **Until Date** must be at least 1 year or less than 5 years.

Reissuing a Certificate - Verify Certificate Information



Once you have verified the information on the certificate is correct, select, **‘Yes, Issue New Certificate’**

Please Confirm the Information for the REPLACEMENT Certificate.

File Number: BP20928	Serial Number: CB66168786	DEN: 5419269	Service Center: 1 - ON, Toronto
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Protected Property: TEST GUARD COMMERCIAL TEST TORONOT.ON M1R-3B4	Alarm Monitoring Company: UL CANADA 7 UNDERWRITERS ROAD TORONTO ON M1R 3B4 CANADA	Alarm Service Company: UL CANADA 7 UNDERWRITERS ROAD TORONTO ON M1R 3B4 CANADA
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NEW Period of Issuance: From February 22, 2016 until February 4, 2020

Basic Alarm Information

Additional Information

Is this Information Correct?

NO, Go Back and make Changes **Yes, Issue New Certificate**



For any additional questions, please contact:

- Your UL Auditor, or
- Your local Certificate Services Office:
 - USA – alarmcertificateservices@ul.com
 - Canada – trt.certificate@ul.com

THANK YOU.

