

MyHome 사용자 등록 방법

1. MyHome 사용을 위해 필요한 Username/Password 를 생성합니다.

- 1) <http://my.home.ul.com> 접속 후 좌측에 있는 Login→ 옆에 있는 메뉴 중에서 두 번째 “Register Now”를 클릭합니다

Language: English Date 2009-10-05 → Contact Us

Welcome - JooYoung Han (Not JooYoung Han?)

Underwriters Laboratories
MyHome @UL

MyHome @UL Login

Login Name

Password

Login → What's MyHome @UL?
Register Now
Forgot Password?

Register Now

MyHome @UL
Secure access.
Customized content.

Underwriters Laboratories has launched MyHome @UL, a web portal that facilitates secure access to content that needs.

Important Note:

You may bookmark <http://my.home.ul.com> for easier access to your MyHome @UL account. However, bookmarking MyHome or using the Windows "Remember my password" feature is not recommended since it may lead to login p

2) 필요한 정보를 순서대로 입력합니다.

Please update your Contact Information (required fields in bold):

Country	국가, 예) Korea, Republic of
Login Name	ID, MyHome 로그인시 사용할 ID (최대 30 자, 공란/하이픈 사용불가) <small>Up to 30 Characters with no spaces or hyphens (ie jsmith or jsmith@wgdco.com)</small>
Password	패스워드, 최소 8 자 이상이며 숫자를 하나 이상 포함해야 합니다 <small>Minimum 8 Characters with at least 1 digit (ie mypassword1). Passwords are case sensitive</small>
First Name	이름, 예) Gil-Dong <small>Please enter your name as you use it when conducting business with UL</small>
Last Name	성, 예) Hong
Job Title	직책, 예) QA Manager
Company Name	회사명, 예) UL INC
Address	주소, 예) 737 YeokSam-Dong
City	도시, 예) Seoul
State / Province	지방/도, 예) Gyeonggi-Do
Postal Code	우편번호, 예) 123-456
Telephone	전화번호, 예) 02-123-4567
Fax	팩스번호, 예) 02-123-4568
eMail	이메일 주소, 예) ulkore@kr.ul.com <small>Please enter your email address carefully or you may not receive important notices about your account (such as password change notices and responses to your help requests).</small>
Primary Job	근무부서, 예) Marketing/Sales
Primary Industry	관련분야, 예) Energy
	<input type="checkbox"/> Keep me informed about new service offerings relative to the industries I select on Content Preferences. UL may conduct surveys and provide marketing material for new services by email, phone or otherwise.
Terms of Use	By completing the Account Profile and logging into the Customer Extranet, you agree to accept the following terms and conditions. IF YOU DO NOT WISH TO BE BOUND BY THIS AGREEMENT, PLEASE DO NOT COMPLETE THE ACCOUNT PROFILE OR LOG INTO THE CUSTOMER EXTRANET SITE. <input type="checkbox"/> Accept UL Terms of Use
	<input type="button" value="Create Account"/> <input type="button" value="Cancel"/> <input type="button" value="Clear"/>

Keep me informed about new service offerings relative to the industries I select on Content Preferences. UL may conduct surveys and provide marketing material for new services by email, phone or otherwise.

→ Keep me informed about new offerings relative to the industries / Select on Content Preferences. UL may conduct surveys and provide marketing material for new services by email, phone or otherwise.

만약 선택한 관련 분야와 관련된 정보 제공의 수신을 원하는 경우 이 메시지 앞에 있는 네모를 클릭합니다.

Tip. Primary Job/Industry 에는 어떤 항목이 명시되어 있나요?

*** Primary Job**

A dropdown menu for 'Primary Job' with 'Purchasing/Specifying' selected. The list includes: -Select-, Accounting/Finance 회계/재무, Administrative 관리, Agent/Consulting 대리점/컨설팅, Compliance Engineering 컴플라이언스 엔지니어링, Corporate Management 경영관리, Design Engineering 디자인 엔지니어링, Education 교육, General Management 종합/전체 관리, Information/Technical Services IT 서비스, Manufacturing 제조, Marketing/Sales 마케팅/영업, Other 기타, Process Engineering 프로세스 엔지니어링, Purchasing/Specifying 구매, Quality Control/Assurance 품질관리/보증, Research/Development 연구/개발, Supplier/Distributor 공급자/판매자, Testing/Laboratory 시험/실험실.

*** Primary Industry**

A dropdown menu for 'Primary Industry' with 'Appliance & HVAC' selected. The list includes: -Select-, Appliance & HVAC 가전용 상업용 전자제품/HVAC, Building Materials & Systems 건축 관련 제품 & 시스템, Chemicals 화학, Energy 에너지, Health Sciences 건강 과학, High Tech 하이테크, Life Safety & Security 시큐리티 제품 예) ATM, 화재경보 등, Lighting 조명, Power & Controls 전력 공급 제품, Water 물과 관련 제품들, Wire & Cable 전선 & 케이블.

3) **“Accept UL Terms of Use”**를 체크하고 **“Create Account”**버튼을 클릭합니다.

A screenshot of the 'Terms of Use' agreement screen. A red arrow labeled '클릭' points to the 'Accept UL Terms of Use' checkbox, which is checked. Below it is the 'Create Account' button, also highlighted with a red box. Other buttons include 'Cancel' and 'Clear'.

4) ID 및 패스워드가 맞게 생성되었는지 확인합니다

A screenshot of the 'MyHome @UL' account creation success page. It features a 'Welcome' message, the Underwriters Laboratories logo, and a confirmation message: 'You have successfully created your MyHome account. Your login name and password are shown below. Please keep a copy of this information for your records.' Below this, there are fields for 'Login Name' and 'Password', and a 'Log in now to MyHome' button.

2. 생성된 ID 와 패스워드로 <http://my.home.ul.com> 에 로그인 합니다.

Language: [English](#) Date 2009-10-05 [→ Contact Us](#)

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3. 우측 상단에 있는 “→ My Account” 를 클릭합니다

Language: [English](#) Date 2009-10-06 [→ Home](#) **→ My Account** [→ Contact Us](#) [→ Help](#) [→ Logout](#)

Tools Services Databases Search UL.com

Welcome MYONGSUB PARK

Underwriters Laboratories MyHome @UL

QUICK LINKS
[Request for Quote \(RFQ\)](#)
[ULIG Family of Databases](#)

MY FAVORITES

Access your company's **Subscriber Information**

MyHome @UL
The tools to manage your compliance process.

FEEDBACK Tell us what you think of MyHome @UL. Submit

NEW MyHome @UL has a new look! Let us know what you think - the Feedback Survey to the right takes only 2 minutes.

Standards Certifications UL University UL.com Underwriters Laboratories

4. 좌측 하단에 있는 “Subscriber Info”를 클릭합니다

Welcome MYONGSUB PARK

Underwriters Laboratories MyHome @UL

Change My Password
 Content Preferences
 Profile Information
 Set My Favorites
Subscriber Info

Main > My Account

Change Happens.

Change your personal settings by selecting an option to the left.
 Your last visit was on 2009-10-06

5. **Subscriber Number** 를 입력한 후 **“Make Request”** 버튼을 클릭합니다
 : 9 자리 숫자로 하이픈(-)은 입력하지 않습니다.
 (Subscriber Number 확인 방법: UL 인보이스, Global Service Agreement, UL 리포트 중 **Authorization page**, 사후심사 **Inspection Report** 에서 확인 가능합니다. 번호 예: 123456001)

Welcome MYONGSUB PARK
 Underwriters Laboratories
 MyHome @UL

Request Access to Subscriber Numbers

You may qualify for access to privileged content through your MyHome @UL account. Please enter your UL Subscriber Number if you would like to make a request. (You can find your Subscriber Number on the Authorization Pages of UL Follow-Up Service Procedures, on Multiple Listing Correlation Sheets, and on all Contracts and Agreements you have signed with UL.)

Subscriber Number: **Make Request**

My Subscriber Number Permissions

Subscriber Number	Company Name	VII / IR	My Projects	UL Reports CDA	My Mfr	RSCS	CDS	Gatekeeper
You do not currently have access to any Subscriber Numbers.								

▶ 하단에 있는 **My Subscriber Number Permissions** 에 **“You do not currently have access to any Subscriber Numbers”** (현재 귀하는 어떠한 Subscriber Number 도 요청한 적이 없습니다)라는 메시지가 보이면 기존에 귀하의 ID 로 L41 계약서 (Gatekeeper Agreement)를 요청한 적이 없다는 것입니다. 만약 어떠한 Subscriber Number 라도 L41 계약서를 요청하여 Gatekeeper 로 설정되어 있다면 하단에 정보가 제공되며, 하단에 보이는 Subscriber Number 로는 L41 계약서를 재요청 할 수 없습니다

▶ **My Subscriber Number Permissions** 에 **“You do not currently have access to any Subscriber Numbers”** 라는 메시지가 있는 사용자나 제공된 정보와 다른 Subscriber Number 를 입력한 사용자의 경우 아래와 같이 Gatekeeper 설정 메시지가 나타납니다. **“Click here”** 버튼을 클릭하여 다음 단계로 이동합니다.

Welcome MYONGSUB PARK
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Main > My Account > Subscriber Info > [Subscriber Info Confirmation](#)

Please proceed after reading the message below.

Our records show that a **Gatekeeper** has not yet been established for this Subscriber Number. If you believe that you should become the Gatekeeper for this subscriber company, **click here** to create an Electronic Access Gatekeeper Agreement online. If someone else in your company should be named as Gatekeeper, that person should create a MyHome account, submit the Subscriber Number request, and complete the Gatekeeper Agreement online.

Please note that your request for Gatekeeper status will require an agreement to be signed indicating that the subscriber company under which the agreement is signed owns or controls fifty percent (50%) or more of the outstanding equity or capital interests for those companies (subscriber numbers) listed on the document.

Return to Subscriber Info

클릭합니다 →

6. Gatekeeper 설정을 위한 L41 계약서를 발행합니다

- 1) **STEP 1. Create/Revise Draft Gatekeeper Agreement** 를 클릭합니다

Welcome Kwan Gi Hong

Main > Tools > Gatekeeper Center > Gatekeeper Agreement Request

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MyHome @UL

An Electronic Access Gatekeeper Agreement (L41) must be signed by an individual who is authorized to sign on behalf of the company and who is someone other than the individual designated as the Gatekeeper. If you wish for one or more Subscriber Numbers, follow the steps outlined below to create an Electronic Gatekeeper Agreement.

Create a Request

STEP 1
Create/Revise Draft Gatekeeper Agreement
Enter your Subscriber Numbers to create or revise a draft Gatekeeper Agreement as needed; revisions can be made at any time until you complete Step 3

STEP 2
Complete and Sign Gatekeeper Agreement
Instructions on how to prepare the Gatekeeper Agreement for submittal

STEP 3
Send Gatekeeper Agreement to UL
Send the completed Gatekeeper Agreement to UL for processing

Cancel a Request

Cancel Current Gatekeeper Agreement Request
Cancel a Gatekeeper Agreement Request that is currently in progress.

- 2) **Subscriber number** 를 입력하고 “**Submit**” 버튼을 클릭합니다.

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Main > Tools > Gatekeeper Center > Gatekeeper Agreement Request

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NOTE: Enter only those Subscriber Numbers for your percent (50%) or more of the outstanding equity or capital.

Enter the subscriber numbers that you will be managing as gatekeeper:

Please enter the subscriber number:

Submit

→ Standards → Certifications → UL University → UL.com

- 3) 이전 페이지에 입력한 **Subscriber Number** 가 제대로 입력되었는지 확인하고 추가하고자 하는 **Subscriber Number** 가 있으면 추가 입력합니다.

- 4) **“Validate subscriber Numbers and Finalize”** 버튼을 클릭합니다
- 5) 마지막으로, 입력된 **Subscriber Number** 와 **회사명**을 확인합니다. 내용을 변경하려면 **“Change Subscriber Numbers”**를 클릭하고, 내용이 맞으면 **“Request Agreement”**를 클릭합니다. 발행된 계약서는 **Profile** 작성 시 입력한 귀사의 이메일로 전송됩니다

* 이상으로 MyHome 에서 L41 계약서 발행이 완료 되었습니다. 다음 단계로 넘어가기 위해서 이메일로 전송된 L41 계약서를 프린트 하신 후 아래 안내문에 따라 계속 진행해 주시기 바랍니다.

7. L41 계약서를 작성합니다

: 이메일로 전송된 L41 계약서를 프린트하여 2 페이지 하단에 서명을 합니다.

* 서명 시 유의사항

- **Authorized Signature:** 서명은 **Gatekeeper** 가 아닌 상위 직급자가 하여야 합니다. (**Gatekeeper** 가 회사 대표인 경우는 대표가 서명)
- **Typed Name of Authorized signer:** 서명자 영문 이름 예) JIHO KIM
- **Typed Title of Authorized signer:** 서명자의 영문 직급 예) QA Manager
- **Company Name:** 영문 Full 회사명 예) ABC CO LTD
- **Authorized Signer's email Address:** 서명자의 이메일 주소
- **Authorized Signer's Telephone Number:** 서명자의 전화번호

8. 작성한 L41 계약서를 MyHome 에서 UL 로 전송합니다

1) STEP3 [Send Gatekeeper Agreement to UL](#) 를 클릭합니다

Welcome Kwan Gi Hong

Main > Tools > Gatekeeper Center > Gatekeeper Agreement Request

Underwriters Laboratories
MyHome @UL

An Electronic Access Gatekeeper Agreement (L41) must be signed by an individual who is authorized to sign on behalf of the company and who is someone other than the individual designated as the Gatekeeper. If you wish to create an Electronic Gatekeeper Agreement for one or more Subscriber Numbers, follow the steps outlined below to create an Electronic Gatekeeper Agreement.

<h3>Create a Request</h3> <p>STEP 1 Create/Revise Draft Gatekeeper Agreement Enter your Subscriber Numbers to create or revise a draft Gatekeeper Agreement as needed; revisions can be made at any time until you complete Step 3</p> <p>STEP 2 Complete and Sign Gatekeeper Agreement Instructions on how to prepare the Gatekeeper Agreement for submittal</p> <p>STEP 3 Send Gatekeeper Agreement to UL Send the completed Gatekeeper Agreement to UL for processing</p>	<h3>Cancel a Request</h3> <p>Cancel Current Gatekeeper Agreement Request Cancel a Gatekeeper Agreement Request that is currently in progress.</p>
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- 2) 필요한 정보를 입력하고 계약서를 UL 로 전송합니다
- a) 서명자 정보 입력 - 이름, 직책, 회사명, 전화번호, 이메일
 - b) 계약서 전송 방법을 선택합니다
 - 업로드 시 L41 은 반드시 **TIP 또는 PDF** 형태로, L41 2 장을 하나의 파일로 만들어서 업로드 합니다
 - 팩스로 제출 시, L41 전송 방법을 **Fax** 로 선택하고 **+82-2-2009-9471** 로 L41 2 장 모두 팩스 전송합니다
 - c) **“Submit Agreement”** 버튼 클릭하면 L41 이 UL 로 전송됩니다

Welcome MYONGSUB PARK

Underwriters Laboratories
MyHome @UL

Main > Tools > Gatekeeper Center > Gatekeeper Agreement Request > Gatekeeper Submit

For fastest service, use the "Upload" feature to attach the signed Agreement directly to this request. Save the signed Agreement TIFF image on your computer, then follow the instructions below.

You may also opt to return the signed Agreement via fax, email or mail.

Company Name: DAEYEONG E&B CO LTD

Please enter the following information about the person who signed the Agreement.

Name

Title

Company Name

Telephone Number

Email Address

Please select the method you will use to send the signed Agreement to UL:

1) 서명자 정보입력

2) 전송방법 선택

If you will be uploading the signed Agreement, use the "Browse" button to search your computer and attach the "Display column content" link will allow you to preview the file after you submit it.

Request ID = 70045

3) 클릭